



**E.C.M. (VEHICLE DELIVERY SERVICE) LTD**

## **General Workshop Labourer**

### **Guidance Notes**

#### **Key Requirements**

- Must have a high attention to detail and the ability to prioritise workload.
- Must have the ability to use own initiative and make effective decisions.
- Good organisational skills.
- Ability to work under pressure
- Must have own transport to and from work.
- Must be able to wear full Company uniform at all times.
- Must have a flexible attitude to work.
- Must have a driving licence, Class 1 would also be advantageous.

#### **Key Benefits**

- Full time, Mon-Fri with 1 Saturday in 4.
- Full on-the-job training provided.
- Career with progressive company.
- Good salary.
- Comprehensive uniform and all PPE provided.
- Pleasant working environment.
- Holiday entitlement 20 days per annum plus Bank Holidays.

#### **Key Responsibilities Include:**

- Washing / cleaning car transporters.
- Keeping site clean and tidy.
- Cutting grass.
- Keeping the HGV workshop clean.
- Collecting parts from suppliers.
- Ad hoc work in the stores.
- Collecting transporters (if entitled to drive HGV's).